

**भारतीय डाक विभाग/DEPARTMENT OF POSTS**

**मुख्य पोस्टमास्टर जनरल कार्यालय, कर्नाटक परिमंडल, बेंगलूर 560001**  
**O/o The Chief Postmaster General, Karnataka Circle, Bengaluru-560 001**

**No. R&E/1-7/2018 & 2019 dated at Bengaluru 560001 the 20-08-2019**

**NOTIFICATION**

The Limited Departmental Competitive examination (LDCE) limited to MTS officials and Competitive Examination limited to GDSs is scheduled to be held on **Sunday, the 29<sup>th</sup> September, 2019** for recruitment to the cadre of Postman and Mail Guard cadre for the vacancy year 2018 (01-04-2018 to 31-12-2018) and for the vacancy year 2019 (01-01-2019 to 31-12-2019). Accordingly, applications are invited from the willing and eligible candidates in the format enclosed (**Annexure-I**). The schedule of activities of examination is furnished as under:

Sl. No.	Activity	Schedule
1	Last date for receipt of application form at Divisional Office/ Controlling Unit from eligible Candidates	<b>05-09-2019 (Thursday)</b>
2	Issue of Admit cards by the DO/Head of Unit	<b>23-09-2019 (Monday)</b>
3	Date of Examination	<b>29-09-2019 (Sunday)</b>
4	<b>Timings of Examination *</b>	
5	<b>Paper-I</b>	<b>10.00 hrs to 11-30 hrs</b>
6	<b>Paper-II</b>	<b>11-35 hrs to 12-35 hrs</b>

\* Exam will commence exactly at 10.00 AM in all the Centres and both Paper-I and Paper-II will be conducted continuously from 10.00 hours to 12:35 hours. There will be 5 minutes break in between Paper-I and Paper-II, but candidates cannot be allowed to leave his/her desk.

The Regional Heads/Divisional Heads/controlling authorities are requested to start the activity as per the notified schedule immediately. The schedule should be strictly adhered to.

Contd...

2. **Vacancy position:** The vacancy position for the vacancy year 2018 and 2019 will be notified later.

**Note:** Even if there is no vacancy to be filled from MTS/GDSs in any Postal /RMS Divisions, examination will be held in that Division and all the eligible MTS/GDSs may be permitted to appear for the examination as they are eligible for allotment against the unfilled Postman/Mail Guard vacancies of the Circle against respective category subject to availability of vacancies in the quota.

3. **Eligibility Criteria :**

As per the provisions contained in Recruitment Rules for Postman 2018 and Mail Guard Recruitment Rules 2018 notified in GSR 899 ( E) dated 20-09-2018, the following are the eligibility conditions for **Postman /Mail Guard examination**

SL. NO.	Vacancy Year	Period of vacancy	Crucial date of eligibility
1	2018	01-04-2018 to 31-12-2018	01-01-2018
2	2019	01-01-2019 to 31-12-2019	01-01-2019

- I. **Multi Tasking Staff (MTS) in Level-1 of the pay matrix with three years of regular service as on crucial date of eligibility.**
- II. **Gramin Dak Sevaks (GDSs) DS who have worked regularly for five years in that capacity as on crucial date of eligibility and fulfilling the following conditions:**
  - a) **Educational qualification:** 10<sup>th</sup> standard pass from a recognized board.
  - b) **Age:** Maximum age as on crucial date of eligibility for UR candidates shall be 50 years, for SC/ST will be 55 and for OBC is 53.
  - c) The candidate should have **studied KANNADA** atleast upto 10<sup>th</sup> standard.
  - d) Knowledge of working on computer.
  - e) Candidate should have a valid license of two wheeler or light motor vehicle. Persons with Disability are exempted from the possession of license. However, GDS without license to drive two wheeler or light motor vehicle shall also be allowed to appear in the competitive examination.  
**( This conditions is required for recruitment to the cadre of Postman only)**

Contd...

**Note:**

- (i) Candidate belonging to postal division shall clearly indicate order of preference in Application form for postal divisions excluding parent division followed by RMS divisions.
- (ii) Candidate belonging to RMS division shall clearly indicate order of preference in Application form for RMS divisions excluding parent division followed by Postal divisions.
- (iii) Candidate must exercise preference for all Recruiting Units for consideration in the Proforma at Annexure-I.
- (iv) Order of preference (as per Annexure-I) once exercised shall not be changed.

**4. Pattern and Syllabus**

The examination will be conducted as per the revised pattern and syllabus for the circulated by Directorate's letter No. 17-08/2018-SPB-I dated 10-05-2019 under Annexure-B read with Directorate letter 17-08/2018-SPB-I dated 20-06-2019, 26-06-2019, 28-06-2019, 11-07-2019 and 23-07-2019. Details are furnished in **Annexure-II**.

**Note:**

- i) Examination for Paper-I and Paper-II will be conducted **IN CONTINUITY IN ONE SITTING**.
- ii) **Paper-III i.e Skill Test of Data Entry** will be conducted subsequently.

**5. Examination Centre**

The examination will be held at Bengaluru, Dharwad & Hassan. The candidates will have to appear from the respective centres of their Region only and under no circumstances they are permitted to appear from other regional centre. **The Regional PMsG will nominate the Supervising Officer for identifying the venue and communicating the same to all the concerned.**

**6. Application Format: The candidate has to apply in prescribed application format (Annexure-I)**

**7. The application of the APS candidates should be sent to the concerned Divisions only and not to Circle Office. The APS Candidates have to appear for the examination from the Regional Centers, to which they belong.**

Contd...

8. **ROLL NUMBER:**

Instructions regarding Roll Number to be allotted by the Divisions will be issued shortly.

9. The notification may be given wide publicity amongst all eligible candidates working in Division/Units.

10. This issues with the approval of the Competent Authority.

11. The receipt of this communication may please be acknowledged.

  
सहायक निदेशक Assistant Director (R & E)

मुख्य पोस्टमास्टर जनरल का कार्यालय

O/o the Chief Postmaster General

कर्नाटक परिमंडल/Karnataka Circle, बेंगलूरु/Bengaluru-560001.

**Copy issued for information and necessary action to:**

WITH  
ENTRY

- 1) The Postmaster General, North Karnataka Region, Dharwad-580001.
- 2) The Postmaster General, South Karnataka Region, Bengaluru-560001.
- 3) The Postmaster General, Bengaluru HQ Region, Bengaluru-560001.
- 4) The Officer in Charge, P&T Admin Cell, APS Centre, PIN-900746, C/o 56 APO.
- 5) The CEPT ,Mysuru for uploading in Departmental website.
- 6) The TAOS Section, Circle Office for uploading in Karnataka Post website.
- 7) The OL Section, Circle Office for providing Hindi Translation.

  
सहायक निदेशक Assistant Director (R & E)

**DEPARTMENT OF POSTS**

**ANNEXURE-I**

**APPLICATION FOR RECRUITMENT TO THE POSTS OF POSTMAN/MAILGUARD  
FOR THE VACANCY YEAR 2018 (01-04-2018 to 31-12-2018  
AND 2019 (01-01-2019 to 31-12-2019)  
TO BE HELD ON 29th SEPTEMBER, 2019**

Affix recent passport sized  
photograph duly attested  
by Divisional Head/ Unit  
Head

**Note: All Particulars should be filled up in BLOCK letters**

1 Name of the Applicant  
( As per service records)

2 Designation and office in which working

3 Name of the Division (Parent  
Division/Unit)

4 Gender (Tick in appropriate box) Male  Female

5 Date of Birth ( Attach self attested SSLC  
/Matriculation certificate/marks sheet)

D	D	M	M	Y	Y	Y	Y

6 Educational Qualification

7 Mobile Number

8 e-mail, if any

9 Category (UR/SC/ST/OBC/EWS)  
(Tick in appropriate box) UR  SC  ST  OBC  EWS

10(a) Whether PH, if yes indicate  
(Tick in appropriate box) Yes  No

10(b) If Yes, (Tick in appropriate box) VH  HH  OH  OTHER

11 Date of entry in Department (MTS)/  
Date of engagement as GDS

D	D	M	M	Y	Y	Y	Y

12 Date from which continuously working  
as MTS / Date from which regularly  
working as GDS

D	D	M	M	Y	Y	Y	Y

Contd....

13(a) Period of regular service rendered as on 1st January 2018 (vacancy year 2018)  Years  Months  Days

13(b) Period of regular service rendered as on 1st January 2019 (vacancy year 2019 )  Years  Months  Days

14 Whether you know cycling Yes  No

15 Whether possess license to drive two wheeler or light motor vehicle Yes  No

16 Language Chosen for answering Paper-I (Kannada/English/Hindi)

17 Eligible for vacany year (Fill Yes/No) 2018  2019

18 Working in Postal or RMS Division Postal  RMS

19 Whether any penalty pending or contemplated (Yes/No). Yes  No

19 (a) If yes, details

**DECLARATION**

I \_\_\_\_\_ hereby declare that the particulars furnished in the application form are true, complete and correct to the best of my knowledge and belief and will be supported by the original documents as and when required. I fully understand that in case of False/ Incorrect information found at any stage, my candidature/appointment will be summarily rejected/terminated and appropriate action would be taken against me.

- \* Minimum education qualification as required should be as on crucial date
- \* Strike our which ever is not applicable

Place :

Date:

Signature of the Candidate/Applicant

**Recommendations of the Appointing Authority**

- 1)The candidate is eligible in all respects for selection to the post of Postman /Mail Guard.
- 2) Certified that the above particulars furnished by the applicant are checked and verified with reference to service records of the MTS/GDS and found correct.

The candidature of the applicant is **RECOMMENDED/ NOT RECOMMENDED** for appearing for the examination.

1. The Candidate is eligible to appear for the **vacancy year 2018/2019 or for both vacancy years**. The candidature is recommended and has been allotted Roll No. \_\_\_\_\_
2. If the candidate is not eligible/not recommended. Reasons therefor.

Strikeout whichever is not applicable

Place :

Date:

Signature of the Divisional Head with Seal

**ANNEXURE-II**

**PREFERENCE FOR POSTAL /RMS DIVISION (SURPLUS ALLOTMENT)**

**Note: Before filling the options/preferences, instructions on page No. 3 may please be seen**

	Name of the Division	Preference No.
I	Bengaluru East	
II	Bengaluru South	
III	Bengaluru West	
IV	Channapatna	
V	Bengaluru GPO	
VI	Bagalkot	
VII	Belagavi	
VIII	Ballari	
IX	Bidar	
X	Bijapur	
XI	Chikodi	
XII	Dharwad	
XIII	Gadag	
XIV	Gokak	
XV	Kalaburgi	
XVI	Haveri	
XVII	Karwar	
XVIII	Raichur	
XIX	Sirsi	

	Name of the Division	Preference No.
XX	Chikmagaluru	
XXI	Chitradurga	
XXII	Hassan	
XXIII	Kodagu	
XXIV	Kolar	
XXV	Mandya	
XXVI	Mangaluru	
XXVII	Mysuru	
XXVIII	Nanjangud	
XXIX	Puttur	
XXX	Shivamogga	
XXXI	Tumakuru	
XXXII	Udupi	

**PREFERENCE FOR RMS DIVISION**

I	Bengaluru Sorting	
II	RMS Q Division	
III	RMS HB Division	

Option need not be given for parent division. Preference to be given for other than parent Division i.e Preference number to be entered like 1, 2, 3..... The candidate of Postal Division is advised to give upto 31 preferences of other Postal Divisions and three (3) preferences for RMS Units. Similarly, candidates of RMS Division can give preference upto two for RMS units and 32 preferences under Postal Divisions.

**Note:**

- 1) The candidate should exercise preference for all recruiting Units for consideration. In case preference is exercised for a limited number of units and could not be allocated to one of those limited units as per merit vis a vis vacancy in the category to which he/she belong to, he/she will not be considered for other recruiting units not preferred even though a candidate lower in rank to him/her is considered who has opted for that unit.
- 2) **OPTION ONCE EXERCISED IS FINAL AND SHALL NOT BE CHANGED.**

Place :

Date:

Signature of the Candidate/Applicant

I certify that the candidate is eligible for the **vacancy year 2018/2019 or for both vacancy years**. And I have verified the list of Unit/Divisions preferred by the candidate in the order of preference (except) parent Unit/Division) where vacancies are notified and found correct.

Place :

Date:

Signature of the Divisional Head  
with Seal

**No. 17-08/2018-SPB-I**  
**Government of India**  
**Ministry of Communications**  
**Department of Posts**

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Dak Bhawan, Sansad Marg,  
New Delhi-110001.

Dated: 16<sup>th</sup> May, 2019

To


1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
3. Director, RAKNPA / GM, CEPT / Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi
5. All General Managers (Finance) / Directors Postal Accounts / DDAP

**Subject: Revision of Syllabus and Pattern of Examinations conducted by Department of Posts for appointment to the posts of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant – regarding**

Sir,

I am directed to refer to letter No. 60-10/2011-SPB-I dated 10.03.2011 and letter No. 45-14/2012-SPB-I dated 17.01.2014 on the pattern and syllabus of examination(s) conducted for filling up of the vacancies of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant. The Competent Authority has approved to revise the pattern and syllabus of the examinations as under:-

- a) Annexure A: Competitive Examination limited to Gramin Dak Sewak (GDS) for appointment as Multi Tasking Staff,
  - b) Annexure B: Competitive Examination limited to MTS and GDS for appointment as Postman and Mail Guard,
  - c) Annexure C: Competitive Examination limited to Postman / Mail Guard / MTS / GDS for appointment as Postal Assistant and Sorting Assistant,
  - d) Annexure D: Competitive Examination for Direct Recruitment from Open Market for the posts of MTS / Postman / Mail Guard / Postal Assistant / Sorting Assistant.
2. All the examinations will be held without the aid of books.
  3. The syllabus of examination includes a component to test the knowledge of local language of a candidate. The list of local languages, Postal Circle-wise, is at Annexure E.

  
10/05/2019



4. Revised pattern, syllabus and local language mentioned herein shall come into force from the date of issue of this communication and will be applicable to all examinations thereafter.

5. It is requested that the revised syllabus and pattern may be brought to the notice of all concerned.

Yours faithfully,

*Muthuraman C*  
10/05/2017

(Muthuraman C)

Assistant Director General (SPN)

Encl: As above

Copy forwarded to:-

1. PS to Minister of State for Communications (I/C)
2. Sr.PPS to Secretary (Posts) / Sr.PPS to Director General Postal Services
3. PPS/ PS to Addl. DG (Co-ordination)/ Member (Banking)/ Member (O)/ Member (P)/ Member (Planning & HRD)/ Member (PLD)/ Member (Tech)
4. Additional Secretary & Financial Adviser
5. Sr. Deputy Director General (Vigilance) & CVO / Sr. Deputy Director General (PAF)
6. Director General, P&T (Audit), Civil Lines, New Delhi
7. Secretary, Postal Services Board/ All Deputy Directors General
8. Chief Engineer (Civil), Postal Directorate
9. Director (DE), Postal Directorate
10. All Sections of Postal Directorate
11. All recognized Federations / Unions / Associations
12. GM, CEPT for uploading the order on the India Post website.
13. Guard File
14. Spare copies.

*Leena George*  
(Leena George)  
Section Officer (SPN-1)

Annexure B

Pattern and Syllabus for Appointment as Postman and Mail Guard through  
Competitive Examination Limited to MTS and GDS

I. Pattern of Examination:

Sl No.	Description	Paper-I	Paper-II	Paper-III
1	Competitive or Qualifying	Competitive	Qualifying	Qualifying
2	Type of Question	Multiple Choice Questions	Multiple Choice Questions and Subjective	On Computer
3	Number of Questions	As per syllabus	As per syllabus	
4	Maximum Marks	150 in 2 Parts	60	25
5	Duration	90 Minutes	60 minutes	15 minutes
6	Language of Question Paper	Bilingual, i.e. Hindi and English (as well as in Local Language, as published under the provisions of Recruitment Rules, where Hindi is not a local language)		
7	Language of Answer Paper	Not Applicable as Multiple Choice Questions	As per question paper	
8	Minimum Qualifying Mark (Subject to reservation policy of Government.)	(a) For SC/ST - 83% in each Paper (b) For OBC - 37% in each Paper (c) For Others - 40% in each Paper		

II. Criteria for Selection:-

- Examination for Paper-I and Paper-II will be conducted in continuity in one sitting. Thereafter Paper-III, i.e. Data Entry Skill Test (DEST), will be conducted separately on the same day.
- Only such candidates who qualify in each Paper, viz. Paper-I, Paper-II and Paper-III, shall be considered for final selection and their merit shall be drawn in order of marks secured in Paper-I. Since Paper-II and Paper-III are only qualifying, marks secured in Paper-II and Paper-III shall not be added to marks secured in Paper-I to decide merit.
- After arranging the candidates in order of merit as at (b) above, number of candidates to be declared successful shall be equal to the number of vacancy in each category.

*M. K. Singh*

- d) In the event of any vacancy notified for recruitment remains unfilled only due to non-joining of selected candidate, the next candidate in the merit list shall be considered for appointment. However, appointment of such candidate shall be only on the ground of refusal of promotion / declining offer of appointment and no wait list or approved panel shall be maintained.

### III. Syllabus:

<b>Paper I (90 Minutes)</b>		
<b>Part-A</b>  Maximum marks - 100  [50 questions of 2 marks each]	<b>Post Office (Under Part I)</b> a) Organization of the Department b) Type of Post Offices c) Business Hours d) Payment of postage, stamps and stationery e) General rules as to packing, sealing and posting, manner of affixing postage stamps f) Methods of address g) Post boxes and Post bags h) Delivery of mails i) Refusal of articles j) Payment of delivery Order k) Redirection l) Instruction regarding address change m) Articles addressed to deceased person n) Liability to detention to certain mails o) Facilities provided by Postmen in rural areas p) Products and Services: Mails, Banking & Remittances, Insurance, Stamps and Business (Reference: India Post Website) Official Postal Articles q) Prohibited articles	30 questions
	<b>Postal Manual Volume V</b> a) Definitions: Head, Sub and Branch Office, Mail Bag, Face and Facing, Best, Camp Correspondence, Late letters and too late letters, Mis-rout and Mis-directed articles	10 questions
	<b>Postal Manual Volume VI - Part III</b> a) Head Postman b) Knowledge of Postal Business c) Supply of forms to be carried out d) Sale of stamps e) Postman's Book f) Address to be noted on Postal Articles g) Damaged articles to be noticed h) Receipts for articles issued for delivery	5 questions

*Mohan*

	<ul style="list-style-type: none"> <li>i) Book of receipts for intimations and notices delivery</li> <li>j) Instruction for delivery</li> <li>k) Realization of postage before delivery</li> <li>l) Receipts of addresses for registered</li> <li>m) Delivery to illiterate addressees, Pardanashin women</li> <li>n) Delivery of insured articles addressed to minors</li> <li>o) Payment of e-Money Orders</li> <li>p) e-Money Orders addressed to minors</li> <li>q) Payment of e-MO and delivery of registered letters to lunatics</li> <li>r) Duties of Village Postman</li> </ul>	
	<b>Postal Manual Vol. VII</b> <ul style="list-style-type: none"> <li>a) Stamps and Seals</li> <li>b) Portfolio and its contents</li> <li>c) Stationery</li> <li>d) Preparation of daily report</li> <li>e) Mail Abstract</li> <li>f) Exchange of Mails</li> <li>g) Cage TB</li> <li>h) Disposal of Mails addressed to a section or a mail office</li> <li>i) Closing of transit bags</li> <li>j) Duties and responsibilities of Mail Guard/Agent</li> <li>k) Final duties before quitting Van or office</li> <li>l) 'A' order and 'B' order</li> </ul>	5 questions
<b>Part B</b>  <b>Maximum marks - 50</b>  <b>[25 questions of 2 marks each]</b>	<b>General Awareness/Knowledge</b>  <b>Topics to be covered ( 1 to 3 questions from each topic):</b> <ul style="list-style-type: none"> <li>a) Indian Geography</li> <li>b) Civics</li> <li>c) General knowledge</li> <li>d) Indian culture &amp; freedom struggle</li> <li>e) Ethics and morale study</li> </ul>	10 questions
	<b>Basic Arithmetic</b>  <b>Topics to be covered (1 to 2 questions from each topic):</b> <ul style="list-style-type: none"> <li>a) BODMAS (brackets, orders, division, multiplication, addition, subtraction)</li> <li>b) percentage</li> <li>c) profit and loss</li> </ul>	10 questions

Aljohan

	d) simple interest e) Average f) Time and work g) Time and distance h) Unitary method	
	<b>Reasoning and Analytical Ability (Non Verbal / Picture)</b>	<b>5 questions</b>

<b>PAPER-II (90 Minutes)</b>		
<b>Maximum marks - 50</b>	Translation of words from English to local language (Multiple choice question)	15 questions of 1 mark each
	Translation of words from local language to English (Multiple choice question)	15 questions of 1 mark each
	Letter writing in local language in 40 to 50 words (1 question to be attempted out of 3 options)	10 marks
	Paragraph / short essay in local language of 40 to 50 words (1 question to be attempted out of 3 options)	10 marks

<b>PAPER-III (15 Minutes)</b>		
<b>Maximum marks - 25</b> <b>[Data Entry Skill Test (DEST)]</b>	<b>Skill test of data entry for 15 minutes on computer on the same day.</b>  <b>[Data entry of 1000 key depressions (±5%)]</b>	<b>25 marks</b>

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Aljohar

No. 17-08/2018-SPB-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg,  
New Delhi-110001.

Dated the 20<sup>th</sup> June, 2019

To,

1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
3. Director, RAKNPA / GM, CEPT / Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi
5. All General Managers (Finance) / Directors Postal Accounts / DDAP

**Subject: Revision of Syllabus and Pattern of Examinations conducted by Department of Posts for appointment to the posts of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant – regarding**

Sir,

In continuation of letter of even number dated 10.05.2019, read with letter of even number dated 10.06.2019, on the above mentioned subject, the Competent Authority has approved further modifications in Annexure-B, Annexure-C and Annexure-D of the letter dated 10.05.2019 as specified below:-

- I. Point No. II of both Annexure-B and Annexure-C, relating to criteria for selection, shall be replaced with the following:-
  - (i) Examination for Paper I and Paper II will be conducted in continuity.
  - (ii) Out of the candidates who secure qualifying marks in both Paper-I and Paper-II separately, the number of candidates to be shortlisted for appearing in Paper-III shall be 3 to 5 times the number of vacancies.
  - (iii) Candidates who qualify in Paper-III shall be considered for final selection and their merit shall be drawn in order of marks secured in Paper-I. Since Paper-II and Paper-III are only qualifying, marks secured in Paper-II and Paper-III shall not be added to marks secured in Paper-I to decide merit.
  - (iv) After arranging the candidates in order of merit as at (iii) above, number of candidates to be declared successful shall be equal to the number of vacancy in each category.
  - (v) In the event of any vacancy notified for recruitment remains unfilled only due to non-joining of selected candidate, the next candidate in the merit list in the same category shall be considered for appointment. However, appointment of such candidate shall be only on the ground of refusal of promotion / declining offer of appointment and no wait list or approved panel shall be maintained.

- II. In Annexure-C, Table for Paper-II under the caption 'Syllabus' shall be replaced with the following:-

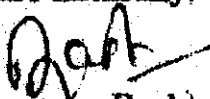
<b>PAPER-II (45 Minutes)</b>		
<b>Maximum marks -50</b>	<b>Translation of words from English to local language (Multiple choice question)</b>	<b>15 questions of 1 mark each</b>
	<b>Translation of words from local language to English (Multiple choice question)</b>	<b>15 questions of 1 mark each</b>
	<b>Letter writing in local language in 80 to 100 words (1 question to be attempted out of 3 options)</b>	<b>10 marks</b>
	<b>Paragraph / short essay in local language of 80 to 100 words (1 question to be attempted out of 3 options)</b>	<b>10 marks</b>

- III. In Annexure-D, Table for Paper-II under the caption 'Syllabus' shall be replaced with the following:-

<b>PAPER-II (45 Minutes) (Maximum marks -60)</b>	
<b>Translation of words from English to local language (Multiple choice question)</b>	<b>15 questions of 1 mark each</b>
<b>Translation of words from local language to English (Multiple choice question)</b>	<b>15 questions of 1 mark each</b>
<b>Letter writing in local language in 80 to 100 words (1 question to be attempted out of 3 options)</b>	<b>15 marks</b>
<b>Paragraph / short essay in local language of 80 to 100 words (1 question to be attempted out of 3 options)</b>	<b>15 marks</b>

3. Letter of even number dated 10.05.2019 stands modified to the extent stated above.

Yours faithfully,

  
(Satya Narayana Dash)  
Director (SPN)

No. 17-08/2018-SPB-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg,  
New Delhi-110001.

Dated: 26<sup>th</sup> June, 2019

To

1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
3. Director, RAKNPA / GM, CEPT / Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi
5. All General Managers (Finance) / Directors Postal Accounts / DDAP

**Subject: Revision of Syllabus and Pattern of Examinations conducted by Department of Posts for appointment to the posts of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant – regarding**

Sir,

In continuation of letter of even No. dated 10.05.2019 on the above mentioned subject, the Competent Authority has approved the following:

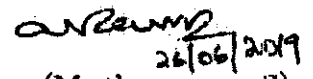
- (i) Relaxation of qualifying marks in respect of candidates belonging to PWD and EWS categories appearing in examination for appointment to the posts of MTS, Postman, Mail Guard, Postal Assistant, Sorting Assistant shall be as follows, subject to reservation policy of the Government:

Category	Qualifying marks in each paper except DEST
EWS	37%
PWD	33%

- (ii) Fixation of qualifying marks for computer based Data Entry Skill Test, subject to reservation policy of the Government:

Category	Qualifying marks for Data Entry Skill Test
Gen	75%
OBC/EWS	70%
SC/ST	65%
PWD (if not exempted for skill test)	65%

Yours faithfully,

  
26/06/2019

(Muthuraman C)

Assistant Director General (SPN)



No. 17-08/2018-SPB-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg,  
New Delhi-110001.

Dated: 28<sup>th</sup> June, 2019

To,

1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
3. Director, RAKNPA / GM, CEPT / Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi

**Subject: Revision of Syllabus and Pattern of Examinations conducted by Department of Posts for appointment to the posts of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant – regarding**

Sir,

I am directed to refer to this office's letter of even number dated 10.05.2019, read with letters of even number dated 10.06.2019 and 20.06.2019, on the above mentioned subject and to say that Paper-II for all examinations consists of translation from English to local language and vice-versa. Local language(s) of Postal Circles were also communicated vide said letter 10.05.2019, Annexure-E *ibid*.

2. The Competent Authority has now approved modification in the syllabus of Paper-II of following examinations conducted in the States of Arunachal Pradesh, Nagaland and Meghalaya of North-East Circle:-

- a. Competitive Examination limited to Gramin Dak Sewak (GDS) for appointment as Multi Tasking Staff (Annexure A of letter dated 10.05.2019),
- b. Competitive Examination limited to MTS and GDS for appointment as Postman and Mail Guard(Annexure B of letter dated 10.05.2019),
- c. Competitive Examination limited to Postman / Mail Guard / MTS / GDS for appointment as Postal Assistant and Sorting Assistant (Annexure C of letter dated 10.05.2019).

3. Modified syllabus of Paper-II referred to in Para 2 above shall be as under:-

Maximum Marks: 50	Comprehension passage in English with Multiple Choice Questions	10 questions of 2 marks each
	Letter writing in English (1 question to be attempted out of 3 options)	15 marks
	Paragraph / short essay in local language (1 question to be attempted out of 3 options)	15 marks


4. Further, Syllabus of Paper-II of Competitive Examination for Direct Recruitment from Open Market for the posts of MTS / Postman / Mail Guard / Postal Assistant / Sorting Assistant (Annexure D of letter dated 10.05.2019) for the candidates appearing in Arunachal Pradesh, Nagaland and Meghalaya of North-East Circle shall be as under:-

Maximum Marks: 60	Comprehension passage in English with Multiple Choice Questions	10 questions of 2 marks each
	Letter writing in English (1 question to be attempted out of 3 options)	20 marks
	Paragraph / short essay in local language (1 question to be attempted out of 3 options)	20 marks

5. Further, it is clarified that Hindi shall be the local language in Postal Divisions covering geographical region of Chandigarh.

6. Letter of even number dated 10.05.2019 stands modified to the extent stated above.

Yours faithfully,

  
25/06/2019

(Muthuraman C)

Assistant Director General (SPN)

No. 17-08/2018-SPB-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg,  
New Delhi-110001.  
Dated: 11<sup>th</sup> July, 2019

To,

1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / P.I.I Directorate
3. Director, RAKNPA / GM, CEPT / Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi
5. Managers (Finance) / Directors Postal Accounts / DDAP

Subject: Revision of Syllabus and Pattern of Examinations conducted by Department of Posts for appointment to the posts of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant - regarding

Sir/ Madam,

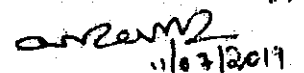
I am directed to refer to this office's letter of even number dated 10.05.2019, read with modifications thereof on the above mentioned subject and to say that the Competent Authority has approved further modifications in Part- I, Sr. No. 6 of Annexure A, Annexure B, Annexure C and Annexure D of the letter dated 10.05.2019 as specified below:-

Existing Provision for Paper I	Revised Provision for Paper I
Bilingual, i.e. Hindi and English (as well as in Local Language, as published under the provisions of Recruitment Rules, where Hindi is not a local language)	Bilingual i.e. Hindi and English
Existing Provision for Paper II	Revised Provision for Paper II
Bilingual, i.e. Hindi and English (as well as in Local Language, as published under the provisions of Recruitment Rules, where Hindi is not a local language)	English to Local Language (as defined in Annexure E of letter of even number dated 10.05.2019) and vice versa

2. The provisions of Paper II in respect of North East Circle will be governed by this office letter of even number dated 28.06.2019.

3. Letter of even number dated 10.05.2019 stands modified to the extent stated above. This will be retrospectively effective from 10.5.2019.

Yours faithfully,

  
11/07/2019

(Muthuraman C)  
Assistant Director General (SPN)

No. 17-08/2018-SPB-I  
Government of India  
Ministry of Communications  
Department of Posts

Dak Bhawan, Sansad Marg,  
New Delhi-110001.

Dated: 25 July, 2019

To,

1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
3. Director, RAKNPA / GM, CEPT / Directors of all PTCs
4. Addl. Director General, Army Postal Service, New Delhi
5. General Managers (Finance) / Directors Postal Accounts / DDAP


Subject:- Revision of Syllabus and Pattern of Examinations conducted by Department of Posts for appointment to the posts of Multi Tasking Staff (MTS), Postman, Mail Guard, Postal Assistant and Sorting Assistant - regarding

Sir/ Madam,

I am directed to refer to letter of even no. dated 11.07.2019 on the above mentioned subject. It has now been decided that the examination for Paper-I will now be conducted as under:-

Paper-I	English, Hindi and respective local language, where Hindi is not a local language, as published vide letter of even number dated 10.05.2019.
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Yours faithfully,

  
23/07/2019  
(Muthuraman C)

Assistant Director General (SPN)